



Privacy Policy

Authorized use of customers property:

Computer Doc & Associates, LLC staff and authorized sub-contractors are authorized to use computers owned by customers to the degree that such use contributes to the tasks authorized by the customers or are required to troubleshoot, examine, repair or test a computer system or other device capable of storing private or confidential data, or contributes to preventative maintenance on the computer or device.

Computer Doc & Associates, LLC takes no responsibility for the failure of any hardware not purchased or currently under warranty from Computer Doc & Associates, LLC even if it fails while in our possession, and no responsibility for any files that might be stored on any hardware.

Computer Doc & Associates, LLC policy on customer data:

By leaving a computer system or other digital device with Computer Doc & Associates, LLC staff and authorized sub-contractors, the customer gives implied consent and unlimited access to all data, private or otherwise, stored on the computer system.

Computer Doc & Associates, LLC staff are required to treat all customers personal information stored on computer hard drives, CDs, DVDs, memory sticks, flash cards or any digital format as confidential and are prohibited from viewing, copying, discussing or distributing such data except as needed to protect data from deletion or damage, troubleshoot, examine, repair or test a device capable of storing such data or as required by state and federal law.

Computer Doc & Associates, LLC will act with due diligence to protect the confidentiality of any data left in its possession, but will accept no liability for the loss or theft of such data.

***Sensitive Data - Special Privacy Needs**

If you have sensitive or private data on your computer or other special privacy needs, consider notifying the service tech or Computer Doc & Associates, LLC **IN WRITING** about how you would like your data handled, or request to be notified by telephone if anyone needs to view or copy certain files. Be as specific as you can about what files you are worried about.